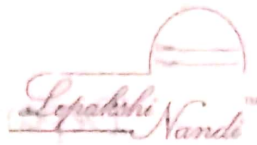


Departmental Meeting - I



Date: 06-10-2021

The department of Computer Applications held a meeting at 9 PM on 06-10-2021 to discuss about class work distribution of subject papers and discuss upcoming academic activities. The following academic activities can be discussed.

1. The distribution of workload among faculty members.
2. To conduct student seminars in the respective subjects by concerned lecturers.
3. To conduct internal assessment / mid exams.
4. Plan to arrange guest lecturer on various subjects under MOU.
5. To maintain NAAC records update.
6. Focussing to use ICT classes
7. To conduct career guidance program
8. To conduct quizzes and group discussion and Remedial coaching for dull students.
9. To conduct certificate course.

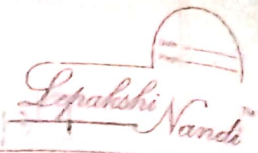
Signatures of faculty:

T. P. P.

K. P. P.

Incharge

Departmental Meeting - II



Date: 07-11-2022

The department of Computer Applications conducted a meeting held at 9:30 PM on to review the ongoing class work and to discuss upcoming semester exams and also the department decided to conduct online quiz of any one subject and on the occasion of National Consumers day and also planned to conduct Essay Writing Competition and quiz program by using Plickers.

The department decided to conduct mid exam and prefinal exams for students. Faculty agreed to design a comprehensive exam schedule and prefinal question papers that would help students review and consolidate their learning before the final exams.

Signature of faculty is

Incharge